
Application For Employment



Dr. Jacque Young, OD
406 First Street
Glenwood, IA 51534
712-527-4468
youngvisioncare.com

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job related medical condition or handicap, or any other legally protected status.

The following information is requested in order to help us determine your qualifications for employment. We appreciate the time you spend in filling in this application form.

Instructions: Please print clearly all information and complete every part of this application. If there is a question which does not apply to you, mark "N/A". Do not leave any question unanswered. *Any false, misleading, or incomplete responses may result in disqualifications for hire or immediate dismissal from employment.*

PERSONAL INFORMATION

Name: _____

Address: _____

Home Phone: _____ Other Phone: _____

GENERAL INFORMATION

Date of application: _____ Position applied for: _____

Work availability: Full Time Part Time Special hours: _____am to _____pm

Available work hours: Monday-Friday Weekends Mornings Afternoons

Date available to begin work: _____ Desired wage: _____

Do you have a legal right to be employed in the U.S.? Yes (If 'Yes', proof is required) No

Are you of legal age to work? Yes No

Have you filed an application here before? Yes Date: _____ No

Have you been employed here before? Yes Dates: _____ No

Have you ever been convicted of a criminal offense other than a minor traffic violation?

Yes No If 'Yes', give details including dates, charges, and dispositions.

Is there any information we would need regarding your name or use of another name in order for us to check your work record? Yes No

Please Specify: _____



EDUCATION

Name/Location Degree

High School: _____

College: _____

Technical/Other: _____



U.S. MILITARY SERVICE

Branch of service: _____ Dates: From _____ To _____

Rank & Type of Service: _____

Honorable Discharge? Yes No Reserves? Yes No



PRIOR EMPLOYMENT

Place an by the employer(s) you do not want us to contact. List the most recent first.

Company: _____ Phone: _____

Contact Name: _____

Address: _____ Employment dates From _____ To _____

Position: _____ Reason for leaving _____ Last wage: _____

Company: _____ Phone: _____

Contact Name: _____

Address: _____ Employment dates From _____ To _____

Position: _____ Reason for leaving _____ Last wage: _____

Company: _____ Phone: _____
Contact Name: _____
Address: _____ Employment dates From _____ To _____
Position: _____ Reason for leaving _____ Last wage: _____

REFERENCES

List three personal references, other than prior employers or relatives, whom we can contact.

Name: _____
Phone Number: _____ How long known? _____

Name: _____
Phone Number: _____ How long known? _____

Name: _____
Phone Number: _____ How long known? _____

By signing below, I certify that the answers and information provided on this form are true, accurate, and complete to the best of my knowledge. I understand that if any answer is not true, accurate, or complete, I may not be hired, or if hired, I may be discharged.

I understand that this employer will thoroughly investigate my work and personal history, character, and qualifications and verify all information given on this application, on related papers, and in interviews. Except for those that I have specifically noted on the form, I authorize any firms, individuals, references, and schools named on the form to provide this employer with information regarding my work, education history, or character and to cooperate fully with the investigation of my character and qualifications. I authorize them to provide any information requested about me and I release them from all liability for damage in providing this information.

I understand that this employer follows an "employment at will" policy, which means that they or I may terminate my employment at any time, and for any reason consistent with applicable state or federal law. I understand that this application is not a contract of employment. I acknowledge that no oral representations have been made. If I am hired, I agree to conform to the rules and expectations provided to me by this employer.

Applicant's Signature

Date & Time