

Vision Care Specialists

30 Turnpike Road, Suite 7
Southborough, MA 01772

Phone: 508-481-8558

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SECURE EMAIL go to: GreatVisionCare.com

SECURE EMAIL NOTIFICATION / WAIVER

PLEASE CHECK ONE BOX ONLY

I choose to use Secure Email (ZixMail) for email correspondence containing protected health information (PHI).

WAIVER: The provider has explained to me as written below, and I fully understand, the risks associated with using standard email for correspondence which contains protected health information (PHI). I hereby acknowledge and accept those risks and request that my email correspondence be sent via standard (non-secure) email.

Signature of patient (or guardian of a minor)

Patient Name (PLEASE PRINT)

Date

In order to comply with the Federal HIPAA Security Rule, our office has implemented the use of a secure, encrypted email program (ZixMail) to send and receive email which contains protected health information (PHI).

Secure email can easily be sent to us by going to our website at greatvisioncare.com and selecting the **Secure Email Portal** tab. A drop-down list allows you to choose the recipient. To send and receive secure email requires you to register and create a password. **Note:** You must be sure to **check your Junk Mail or Spam** folder as some patients report that the secure email goes directly to those folders instead of the inbox. We recommend you open and save documents immediately as **Secure Email** will automatically be deleted (made inaccessible) after 14 days if not opened.

Some of our patients have requested to use standard (non-secure) email even though there is a risk that their PHI will no longer be private or protected and may become public information or used for insurance fraud or identity theft if the email system is hacked at either end.

It is your right to request to have your correspondence sent via standard email. However, if you choose this option, you must acknowledge that you were informed of, understand, and accept the risks of using non-secure email for patient communication containing PHI.

If you later wish to change your selection, please call our office at 508-481-8558.

REV 06/05/2020