

Notice of Privacy Practices
Sacramento Optometric Group, APC
916-443-3524

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

THIS NOTICE IS EFFECTIVE 04/01/2018 UNTIL FURTHER NOTICE.

Right to Notice

As a patient, you have the right to adequate notice of the uses and disclosures of your protected health information. Under the Health Insurance Portability and Accountability Act (HIPAA), Sacramento Optometric Group, A Professional Corporation can use your protected health information for treatment, payment and healthcare operations. a) Treatment - we may use or disclose your health information to a physician or other healthcare provider providing treatment to you. b) Payment - We may use and disclose your health information to obtain payment for services we provide to you. c) Healthcare operations - We may use and disclose your health information in connection with our healthcare operations. Healthcare operations include quality assessment and improvement activities, reviewing the competency or qualifications of healthcare professionals, evaluating provider performance, conducting training programs, accreditation, certification, licensing, or credentialing activities.

Your Authorization

Most uses and disclosures that do not fall under treatment, payment, or healthcare operations will require your written authorization. Upon signing, you may revoke your authorization (in writing) through our practice at any time.

Emergency Situations

In the event of your incapacity or an emergency situation, we will disclose health information to a family member, or other person responsible for your care, using our professional judgment. We will only disclose health information that is directly relevant to the person's involvement in your healthcare.

Marketing

We will not use your health information for marketing communications without your written authorization.

Required by Law

We may also use or disclose our health information when we are required to do so by law.

Abuse or Neglect

We may disclose your health information to appropriate authorities if we reasonably believe that you are a possible victim of abuse, neglect, or domestic violence or the victim of other crimes. We may disclose your health information to the extent necessary to avert a serious threat to your or other people's health or safety.

National Security

We may disclose the health information of Armed Forces personnel to military authorities under certain circumstances. We may disclose health information to authorized federal officials required for lawful intelligence, counterintelligence and other national security activities. We may disclose health information of inmates or patients to the appropriate authorities under certain circumstances.

Notifications and Appointment Reminders

We may use or disclose your health information to provide you with appointment reminders via phone, email, texting, or postal mail. We may also notify you of other treatment, eyewear notifications, or services available at our office that might help you.

Your Right as a Patient

You have the right to restrict the disclosure of your protected health information (in writing). The request for restriction may be denied if the information is required for treatment, payment, or healthcare operations. You have the right to receive confidential communications regarding your protected health information. You have the right to inspect a copy your protected health information. You have the right to receive an account of disclosures of your protected health information. You have a right to a paper copy of this notice of privacy practices.

Legal Requirements

Sacramento Optometric Group is required by law to maintain the privacy of your protected health information. We are required to abide by the terms of this notice as it is currently stated, and reserve the right to change this notice. The policies in any new notice will not be effective until they are posted, or available within our office.

Complaints

If you think that we have not properly respected the privacy of our health information, you are free to complain to us or the US Department of Health and Human Services, Office of Civil Rights. You will not be retaliated against in any manner of a complaint. If you wish to submit a complaint to us, please do so in writing to our office with the information listed below.

Contact Information

For further information about Sacramento Optometric Groups privacy policies please contact our office privacy officer at the following address or phone number: Sacramento Optometric Group, 400 O Street, ste 102, Sacramento, CA 95814; Ph: 916-443-3524 Fax:916-443-9126; or email: sacoptom@pacbell.net